

Welcome at the Molecular Cell Biology (Joseph Kölreuter Institute of Plant Sciences)



Joseph Gottlieb Kölreuter Institut
für Pflanzenwissenschaften

Remark: Please check the points in this list by yourself or by asking your tutor.

Name:

Lab Mentor:

Office space (only PhD, postdocs, visiting scientists):

Subgroup: Cellular Biotechnology Stress Ecology Applied Biodiversity

Practical points at the beginning:

- Please **register** at <https://www.jkip.kit.edu/botzell/2459.php>
- **KIT e-mail address** will be arranged for you upon registration. You will a few days later get a letter with the access information. In case of problems contact **Jathish Ponnu (R 503)**, jathish.ponnu@kit.edu
- **Lab key:** get the application form from **Sabine Purper (R 518)**, sabine.purper@kit.edu, fill it in and return it to her. After the keys are ready, you will get a note and can pick them up at building Engelbert-Arnold-Straße 7, 11.22, room No 312. Opening hours Mon-Thu: 08:00-12:00 and 13:00-15:00, Fri 08:00-12:00. Note: you have to bring the printed and signed form along with your ID card
- **Building access with KIT card:** get into touch with **Sabine Purper (R 518)**, sabine.purper@kit.edu
- **Key for personal locker** you get from **Jochen Krüger (R 501)**, jochen.krueger@kit.edu
- To be integrated into the **communication and ordering system** (e-mail list, team organiser, LabSuite) contact **Jathish Ponnu (R 503)**, jathish.ponnu@kit.edu
- Institute seminar (Mo 09:30-10:30, separate programme, see blackboard at the elevators)
- Subgroup meeting (We, seminar room 506-507 or by TEAMS, depending on the Covid situation)

Rules of attendance:

- We live a culture of freedom and responsibility. Worktimes depend on the individual schedule, BUT we expect you to **be available between 9-15 to enable smooth communication** in the group.
- We expect you to attend the **Institute Seminar** (every week, Mo 9:30-10:30) – see schedule at the board
- We expect you to participate in the respective biweekly meetings of the group you belong to: **Cellular Biotechnology** Thu 10-12, **Stress Ecology** We 9:15-11:15, **Applied Biodiversity** Thu 10-12 – see schedule at the board.

Lab safety:

- Our lab has to follow GMO standards, which means, everyone needs yearly training, and we need to document this. We have set up a course on Ilias, which you have to pass during the first week of your stay: These are slides on lab safety (along with a recorded video), followed by a web-based test. After you have run the test, you have to send a short message to Peter Nick (peter.nick@kit.edu)

Further information:

- There is a **lab compendium** summarising **frequently asked questions**, which can save you time and effort. Our **internal pages** with the compendium along with other useful information, such as lab protocols, background on tools and so on are found under <https://www.botanik.kit.edu/botzell/intranet/index.php>. (Access by user: theseus, password: Ariadne)
- **Lab duties** are self-organised, we do not have servants or the like. There are lists for these duties. We expect you to participate responsibly and reliably according to these lists. Negligence of these duties as well as other forms of unsocial behaviour will not be tolerated.
- **PhD-students** inform yourself on the faculty page <https://www.chem-bio.kit.edu/420.php>